

BOARD BRIEFING
7th SEPTEMBER 2017



Taff Housing Association
Cymdeithas Tai Taf

ITEM	TITLE	PURPOSE	OUTCOME
17.105	Apologies		Keith Abdi, Heidi Beverstock
17.106	Declarations of Interest		Keith Edwards, Mike Jones
17.107	Minutes of Board Meeting:		Approved
17.108	Matters Arising:		Discussed and noted
17.109	Management Accounts: Q1	Approval	Board members congratulated Finance Team on new format, and healthy results for first quarter. Confirmation that all covenants are compliant.
17.110	Treasury Update Report	Information	Board noted discussions so far on new and re-structured loans. There is sufficient capacity to deliver our development programme as per Business Plan.
17.111	Package Deal: Confidential	Decision	Approved recommendation
17.112	Shareholder Applications	Approval	Approved, and noted proposals re shareholders.
17.113	Fire Safety Update Report	Approval	Lengthy discussion about current position, work undertaken, assurances obtained, and action plan to March 18
17.114	Health & Safety Update	Approval	Policies, procedure, Strategy and Handbook approved. Noted work done so far by H&S Advisor and plans for assurance framework
17.115	Whistleblowing Policy & Procedure	Approval	Approved
17.116	Equality & Diversity Policy	Approval	Discussed how Board members can be more involved in action planning and agreed to proceed to include this involvement. Policy approved.
17.117	Use of the Company Seal	Approval	Approved
17.118	Write-off Of Irrecoverable Debts	Approval	Approved
17.119	Development Performance Report	Information	Noted
17.120	Chief Executive's Report	Information	Noted
17.121	Business Critical Indicators	Information	Noted – further discussion re future format. Agree to circulate KPI's used internally, and risk framework KPI options
17.122	Board Member Feedback	Information	Agreed way forward for input into Strategy Day; New Business option Appraisal; Board learning & Development.
17.123	Any Other Business:		<p>Congratulations and good luck to Natalie Jones and Sue Carleton for their recent award nominations.</p> <p>A presentation was given to Jane Pagler, as this was her last meeting. All Members acknowledged Jane's immense contribution to Taff during her terms of office, and wished her well for the future.</p>
17.124	Date of Next Meeting: Board: 26 th October @	Information	May change to 31 st - TBC

MEMBERS ARE REMINDED THAT IT IS THEIR RESPONSIBILITY TO DISCLOSE ANY CONFLICT OF INTEREST BEFORE THE DISCUSSION ON THAT AGENDA ITEM BEGINS.