

**BOARD BRIEFING**  
**29th JUNE 2017 @ 5.30pm**

| ITEM  | TITLE  | UPDATE   |
|-------|--|--|
| 17.76 | Apologies  | Noted  |
| 17.77 | Declarations of Interest   | KE, MJ   |
| 17.78 | Minutes of Board Meeting: 25.05.17   | Minor amendment made and Approved  |
| 17.79 | Matters Arising:   | Noted  |
| 17.80 | Fire Update  | Board noted the report and requested an email update on any tenant concerns raised as a result of the fire and how these have been addressed                       |
| 17.81 | Policy Updates:<br>Dignity at Work<br>Disciplinary Policy                                      | Approved   |
| 17.82 | Use of the Company Seal  | Approved   |
| 17.83 | Future Work Plans  | Timetable was discussed and which groups of stakeholders should be involved in each of the strategy workshops or business working groups. Recommendations approved |
| 17.84 | CHC Indemnity Insurance  | Approved and resolution passed   |
| 17.85 | Welsh Language Scheme  | Content noted and approved for submission to the Welsh Language Commissioner   |
| 17.86 | Chief Executive's Report   | Noted – discussion on the appointment by WG of Herriot Watt University to consult on rent setting and the ministerial visit took place.                            |
| 17.87 | Business Critical Indicators   | Noted new format and discussion on what business critical indicators should be brought to Board in the future took place.  |
| 17.88 | Board Member Feedback  | The recent Board governance training session was discussed and noted   |
| 17.89 | Any Other Business:  | None   |
| 17.90 | Date of Next Meeting:<br>Audit: Wed 5 <sup>th</sup> July @ 4:30pm<br>Board: July 20th @ 4:30pm |  |

MEMBERS ARE REMINDED THAT IT IS THEIR RESPONSIBILITY TO DISCLOSE ANY CONFLICT OF INTEREST BEFORE THE DISCUSSION ON THAT AGENDA ITEM BEGINS.